

Form 1  
Regulation 24  
Building Act 1993  
Building Regulations 2018

**APPLICATION FOR A BUILDING PERMIT**

**To: Relevant Building Surveyor – Adapt Building Surveyors & Consultants**

James Anagnostou - BS-U 45114 / Ercan Sahin - BS-L 66741

**From:**

Owner /  Agent: \_\_\_\_\_

\* ACN/\* ARBN: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Address for serving or giving of documents: \_\_\_\_\_

Postcode: \_\_\_\_\_

† Indicate if the applicant is a lessee or licensee of Crown land to which this application applies

Contact person: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Lessee responsible for building work**

† Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee

**\*Ownership details (if applicant is agent of owner above)**

Name of owner(s): \_\_\_\_\_

\*ACN/\*ARBN: \_\_\_\_\_

Postal address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Contact person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Details**

Number: \_\_\_\_\_ Street / Road: \_\_\_\_\_

City/suburb/town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Lot/s: \_\_\_\_\_ LP/PS: \_\_\_\_\_ Volume: \_\_\_\_\_ Folio: \_\_\_\_\_

Crown allotment: \_\_\_\_\_ Section: \_\_\_\_\_ Parish: \_\_\_\_\_ County: \_\_\_\_\_

Municipal district: \_\_\_\_\_

Allotment area (for new dwellings only) m<sup>2</sup>: \_\_\_\_\_

† Land owned by the Crown or a public authority

**\*Owner-builder**

I intend to carry out the work as an owner-builder. [Yes /No

**Builder** (if works will be undertaken by a registered builder)

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

\* ACN/\* ARBN: \_\_\_\_\_

\*Building practitioner registration no: \_\_\_\_\_

Postal address: \_\_\_\_\_ Postcode: \_\_\_\_\_

\*Natural person for service of directions, notices and orders (if builder is a body corporate)

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Postal address: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Building practitioner and/or architect**

(a) To be engaged in the building work

Name:	Category / Class:	Registration no:
Name:	Category / Class:	Registration no:

Note: If a registered domestic builder is carrying out domestic building work, attach details of the required insurance.

(b) Who were engaged to prepare documents forming part of the application for this permit;

Name:	Category / Class:	Registration no:
Name:	Category / Class:	Registration no:
Name:	Category / Class:	Registration no:
Name:	Category / Class:	Registration no:

**Nature of building work:**

Construction of a new building <input type="checkbox"/>	Alterations to an existing building <input type="checkbox"/>
Demolition of a building <input type="checkbox"/>	Removal of a building <input type="checkbox"/>
Extension to an existing building <input type="checkbox"/>	Change of use of an existing building <input type="checkbox"/>
Re-erection of a building <input type="checkbox"/>	Construction of swimming pool or spa barrier <input type="checkbox"/>
Other [give description] _____ <input type="checkbox"/>	Construction of swimming pool or spa <input type="checkbox"/>

**Proposed use of building:** \_\_\_\_\_

**Cost of building work:**

Is there a contract for the building work? [ Yes /No  ]

If yes, state the contract price \$ \_\_\_\_\_

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$ \_\_\_\_\_

**Stage of building work**

If application is to permit a stage of the work—

**Extent of stage:** \_\_\_\_\_

Cost of work for this stage \$ \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

\* Delete if inapplicable

† Tick if applicable

**Notes:**

1: A Building practitioner means (a) a building surveyor; or (b) a building inspector; or (c) a quantity surveyor; or (d) an engineer in the building industry; or (e) a draftsman who carries on a business of preparing plans for building works; or preparing documentation relating to permit or permit applications; or (f) a builder; or (g) a person who erects or supervises the erection of prescribed temporary structures; or (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners – but does not include: (i) an architect; or (j) a person (other than a domestic builder) who does not carry on the business of building. 2: include practitioners with continuing involvement in the building work 3: Include only building practitioners with no further involvement in the building work. 4: The use of the building may also be subject to additional requirements under other legislation such as the **Liquor Control Reform Act 1998** and the **Dangerous Goods Act 1985**. 5: If an owner builder, there are restrictions on the sale of the building under Section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling the building on which domestic building work has been carried out within 6½ years from the completion of the relevant work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic building insurance providers.